



भारत सरकार/GOVERNMENT OF INDIA

आयकर महानिदेशक(अन्वेषण), कर्नाटक एवं गोवा का कार्यालय

OFFICE OF THE DIRECTOR GENERAL OF INCOME TAX (INVESTIGATION)

KARNATAKA & GOA REGION

तृतीय तल के.रा.भवन, क्वींस रोड, बेंगलूरु-560001

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Email Id: bangalore.dgit.inv@incometax.gov.in

F. No.46/Purchase Commit./DGIT(Inv.)/BLR/2024-25

Date: 17.12.2024

Request for Quotation (RFQ)**Subject: RFQ for Procurement of Google Workspace Licenses - reg.**

The Director General of Income Tax (Inv.), Bengaluru invites quotations from reputed and registered agencies engaging in the business of supply and installation of Google Workspace licenses. Our organization is looking to adopt Google Workspace to enhance productivity and collaboration within our teams. Kindly provide a quote based on the following details:

A. Google Workspace Licenses:-

- **Number of Users:** 25.
- **License Type:** Google Workspace Business Standard Version.
- **License Duration:** One Year.
- **Required Features:**
 - Secured Custom Business email with separate domain.
 - Google Drive (Pooled Storage): 2 TB per user.
 - Google Meet (for video conferencing) - 150 participant video meetings plus recording and noise cancellation.
 - Google Calendar.
 - Google Docs, Sheets, Slides and other Collaborative content creation.
 - Admin and Security Controls.

2. Additional Requirements:

- **Migration Support:** Data migration from existing systems

- **Customer Support & Service Level Agreement (SLA):** 24/7 support.
- **Training Services:** Required.

3. Pricing & Payment Terms:

- Please provide a detailed breakdown of the cost per user and any volume discounts available as per the below format for duration for One year : -

Sl. No	Item & Description	Quantity	Rate per Quantity (In Rs.)	Taxes		Taxes		Gross Amount (In Rs.)
				CGST		SGST		
				Rate @	Amount	Rate @	Amount	
1	Google Workspace Business Standard Version	25						
2	Service Charges for mapping hierarchy in apps script and deployment and support services	25						

Note: - Kindly include any additional charges as per below: -

- Include details on any setup or implementation costs (if applicable).
- Outline any applicable taxes, fees, or additional charges.
- Provide your payment terms.

4. Kindly provide delivery & implementation timeline:

- Estimated delivery or provisioning time for licenses.
- Expected timeline for full deployment or activation.

5. Vendor Credentials & References:


- Please provide information about your company's experience with Google Workspace implementation.
- Include at least two references from similar organizations that have procured Google Workspace through your services.

➤ We would appreciate receiving your quotation either physical or through email on or before 31.12.2024.

- Offer should be submitted in sealed envelopes (clearly super scribing "Quotation for Procurement of Google Workspace") to the following address:-

Name of the office	Address
O/o Director General of Income Tax (Inv.), Karnataka and Goa Region, Bengaluru.	3 rd Floor, CR Building, Queens Road, Opp. Cubbon Park Metro Station, Bengaluru-560 001. Phone Number:- 8762300539 E-mail:-bangalore.ao.dgit.inv@incometax.gov.in

- Offer may also be submitted through e-mail to the above e-mail address on or before 31.12.2024.
- This issues with approval of DGIT(Inv.), Karnataka & Goa Region, Bengaluru.


(सुजाता एस शंकर/SUJATHA S SHANKAR)
प्रशासनिक अधिकारी ग्रे.- II, डीडीओ,
Administrative Officer Gr-II, DDO,
कृते आयकर महानिदेशक (अन्वे.), बेंगलूरु
For Director General of Income Tax (Inv.), Bengaluru.